Technology Based Instruction –
Web-Based Training (WBT)

The NASA Headquarters Training Office announces the availability of a wide range of business and professional effectiveness courses delivered to employees desktops via the internet (Distance Learning). It's part of an overall new initiative called "Technology Based Instruction" which will also include satellite and video training, and more use of webcasts and other technologies. The WBT program at HQ provides employees with an opportunity to enhance their knowledge and skills in a flexible, self-paced training environment.

Starting April 19th, employees will be able to access, through an assigned user ID, up to 100 courses from the SkillSoft Corporation's web-site.   Courses will primarily be in areas such as:

Professional Effectiveness
- Management
- Leadership
- Team Building
- Communication
- Personal Development
- Customer Service
- Project Management

Business Expertise
- Finance
- Marketing
- Strategic Planning
- Human Resources
- Knowledge Management

As part of the development of a continuous learning culture, you are invited to take advantage of this convenient and flexible opportunity

Access to WBT is not yet set up to accommodate MAC users. However, both the Career Management Office in 4D39 (358-1633) and the Computer Training Center in CV76 (358-1111) have PC's available for use—both by appointment only. These workstations can also be used as an alternative to accessing at your own computer.

To learn more about this training, and find out how to obtain a user ID, attend one of the following demo/overviews:

April 19th	Kickoff	Auditorium	10-11:30
May 9th	Brown Bag	MIC 5A	11 - 2
May 23rd	Demonstration and Q&A	Auditorium	
	11:00am-11:30am	Demonstration and Q&A	
	11:45am-12:15pm	Demonstration and Q&A	
	12:45pm-1:15pm	Demonstration and Q&A	
	1:15pm-2:00pm	Current Users Q&A Session	

To obtain a user ID, please complete an NHQ 228 (in-house) training form, obtain your supervisor's signature, and either fax or send it to Sean Hoover, Code 114.H, HQ's Training Office, FAX: (301) 286-0845 or Sherry McAllister, Code CS, FAX: (202) 358-3879. This user ID will grant access for all 100 courses.